

**NOTICE OF MEETING OF THE BOARD OF ADJUSTMENTS & APPEALS**

**CITY OF BALCONES HEIGHTS  
3300 Hillcrest Drive  
BALCONES HEIGHTS, TEXAS 78201**

Notice is hereby given that a called meeting of the Board of Adjustments and Appeals of Balcones Heights, Texas, will be held on the **7<sup>th</sup> day of June, 2010 at 3:00 P.M.** at the Justice Center located at 3300 Hillcrest Drive, Balcones Heights, Texas, at which time the following subjects will be discussed, to-wit:

I. Call to Order and Recording of Quorum:

II. Approval of Minutes:

April 27, 2010

III. Public Hearing:    **Case No. 2010-02**

Commission will conduct a public hearing on the application submitted by Jay-Are Smith, an Office Depot representative, for a variance to the zoning regulations to install a 70 ft. pole sign and 4 wall signs. This establishment is located at 150 N. Crossroads.

IV. Business Matters:

**Case No. 2010-02** The Board will hear a request from Jay-Are Smith, representative for Office Depot, for a variance to the zoning regulations to install a 70 ft. pole sign and 4 wall signs. This establishment is located at 150 N. Crossroads.

V. Adjournment

Delia Flores, City Secretary for  
Board of Adjustments and Appeals

---

Date and Time Posted

**NOTICE OF ASSISTANCE AT THE PUBLIC MEETING**

**The City of Balcones Heights City Council meetings are available to all persons regardless of disability.**

**This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations, should you require special assistance, must be made 48 hours prior to this meeting. Braille is not available. Please contact the City Secretary's office at 735-9148 or write to 3300 Hillcrest Drive, Balcones Heights, Texas 78201**